

Columbia Conservation District  
Regular Supervisor Meeting  
January 14, 2026  
Dayton, Washington 99328

**Members and Guests Present:**

**Supervisors:** Tye Knebel, Clay Hutchens, Cody Chapman, Zane Patton

**Supervisors Present Online:**

**Staff:** Aneesha Dieu, Gracie Pearson, Josh Frame, Lance Horning

**Staff Present Online:**

**Guests:** Justin Gagnon, Mitch Ruchert


Chairman Tye Knebel called the meeting to order at 6:06 p.m. A quorum was present.

**GUEST:** Mitch Ruchert, NRCS

**Minutes:** Zane Patton moved to approve the December 10<sup>th</sup>, 2025 Regular Meeting minutes. Clay Hutchens seconded the motion. Motion carried.

Treasurer's Report: as of January 14 <sup>th</sup> , 2025	BEW Checking	\$ 260,958.84
	BEW Savings	\$ 284,239.42
	Banner DDA	\$ 550,565.50
	Petty Cash	\$ 40.00
		<u>\$1,095,803.76</u>

**Bills:** Clay Hutchens moved to approve January vouchers #9425 through #9454 and purchasing card expenses totaling \$388,257.31 and payroll related tax payment and check #9422 totaling \$36,842.78 for a grand total of \$425,100.09. Cody Chapman seconded the motion. Motion carried.

  
\_\_\_\_\_  
Auditor

**OLD BUSINESS:**

1. Administration Specialist Report – Gracie Pearson: See attached report
2. Engineering Report – Lance Horning: See attached report
3. Project Coordinator Report – Josh Frame: See attached report
4. District Manager Report – Aneesha Dieu: See attached report

**NEW BUSINESS:**

1. Board member position change, Zane Patton from Pos.5 (appointed) to Pos.1 (elected.) **Clay Hutchens moved to approve position change of Zane Patton from Pos. 5 to Pos. 1. Cody Chapman seconded the motion. Motion carried.**
2. Approval of Appointment of Justin Gagnon to Board of Supervisors Position 5. **Clay Hutchens moved to approve appointment of Justin Gagnon to Board of Supervisors Position 5. Zane Patton seconded the motion. Motion carried.**
3. EFT Policy and Procedure update. **Clay Hutchens moved to amend EFT policy and limit wire transfers to "only with board approval". Zane Patton seconded the motion. Motion carried.**

**Public Comment:** None

**Summary of Motions Made:**

1. Moved and seconded to approve the December 10<sup>th</sup>, 2025 Regular Meeting minutes. Motioned carried.
2. Moved and seconded to approve January 2026 vouchers #9425 through #9454 and purchasing card expenses totaling \$388,257.31 and payroll related tax payment and check #9422 totaling \$36,842.78 for a grand total of \$425,100.09. Motion carried.
3. Moved and seconded to approve Zane Patton move from Board Position 5 to Board Position 1. Motion carried.
4. Moved and seconded to approve appointment of Justin Gagnon to Board of Supervisors Position 5. Motion carried.
5. Moved and seconded to approve EFT Policy and Wire Transfer Policy and Procedure Update. Motion carried.

**NEXT MEETING:** February 11<sup>th</sup>, 2026 at 6 p.m.

**ADJOURNMENT:** 7:33 p.m.



Chairman



Secretary