

SPECIAL BOARD OF SUPERVISOR MEETING AGENDA

February 10, 2025 –12:30 pm

Please join my meeting from Google Chrome on your computer.

<https://meet.goto.com/260728021>

Get Chrome

<https://www.google.com/chrome/browser>

Call to Order:

Roll Call: Everyone respond when Tye calls your name:

Cody Chapman, Clay Hutchens, Zane Patton, Aneesha Dieu, Lance Horning, Mindi Ingram, Josh Frame, Tami Stubbs, WSCC, Guests

GUEST:

12:30 pm

ANNUAL WORKSHOP BUISNESS:

- | | |
|--|---|
| 1. Public Records Act and Public Meetings Act Videos
developmentDistrict | https://www.scc.wa.gov/cd/governance-operations-training- |
| 2. Internal Audit Date | Discussion |
| 3. FY 26/27 Cost-Share Policy – Res:2026-001 | Discussion/ Action |
| 4. Petty Cash Policy#1014 | Discussion/ Action |
| 5. Purchasing Card Policy Res:2026-004 | Discussion/ Action |
| 6. Bank Authority Res: 2026-002 | Discussion/ Action |
| 7. Treasurer Policy Res: 2026-003 | Discussion/ Action |
| 8. Cash Management Policy Res: 2026-005 | Discussion/ Action |
| 9. Benefits Package Policy – Insurance Discussion | Discussion/ Action |

MINUTES: January 14, 2026 Regular Board meeting Minutes **Action**

TREASURER’S REPORT: February 10, 2026 **Action**

Sign: Voucher Cover, Financial Report, Travel Vouchers, Payroll, Bank Reconciliations

FIELD OFFICE REPORTS:

1. WSU Extension – Rachel Wieme/
2. WACD – vacant
3. NRCS – Tracy Hanger
4. FSA – Kelley Betts
5. WSCC – Shana Joy

OLD BUSINESS:

- | | |
|-------------------------------|---------------|
| 1. Project Coordinator Report | Josh Frame |
| 2. Engineering Report | Lance Horning |
| 3. District Manager Report | Aneesha Dieu |

Executive Session: Employee Performance Reviews RCW42.30.110(1)(g)

NEW BUSINESS:

- | | |
|---|-------------------|
| 1. Resolution – Elected Position #1 | Discussion/Action |
| 2. Pay Range Policy Res: 2026-006 (possible update) | Discussion/Action |
| 3. Employee Handbook (including above changes) | Discussion/Action |
| 4. Annual Producer Tour 2026 – Dates and Stops | Discussion |
| 5. Other | Discussion/Action |

Executive Session: Employee Performance Reviews RCW 42.30.110(1)(g)

PUBLIC COMMENT:

ADJOURNMENT: _____ P.M.

NEXT BOARD MEETING: **March 11, 2026 @ 7 pm**

Up Coming Dates: Annual Producer Tour